



NeuroTek *Elite Series* Advanced Tac Quickstart Guide



Important: Please read all instructions completely before operating this device

Liability Disclaimer

This product is a tool designed to assist the clinician in the administration of (EMDR). The purchaser/clinician agrees to accept full responsibility for any harmful results and/or undesirable consequences obtained from the use of this machine.

The manufacturer of this machine shall not be held liable for adverse affects caused to clients resulting from the administration of EMDR or any other form of therapy using this machine.

Any unexpected reactions, results, or behavior noted as a result of the administration of EMDR, either using this product or by other methods, should be immediately reported to the EMDR Institute.

Limited Warranty

The manufacturer warrants this equipment to the original purchaser against defective material or workmanship during the warranty period from the date of purchase. The manufacturer's responsibility under this warranty is limited to the repair or replacement of defective parts.

The warranty period:

90 days on components that connect with wires. This includes cables, wired pulsers, headphones and AC Adapters. Batteries are excluded from this warranty. One year on all other parts and components.. The manufacturer reserves the right to determine whether the part or parts failed because of defective material, workmanship or other causes. Failure caused by accident, normal wear, alteration, misuse, tampering, negligence or improper packaging of returned units is not covered by this warranty. Please be advised that if a product is returned for warranty service and no defects are found or the problem is due to a weak/dead battery or operator error a shop charge and return shipping costs may be charged. All warranty repairs must be done by NeuroTek or a representative designated by NeuroTek. Any repair to the equipment other than by these authorized facilities voids this warranty. The rights under this warranty are limited to the original purchaser and may not be transferred to subsequent owners. To receive warranty service, you must first contact NeuroTek for a return authorization number. This number will be used for tracking your return. Send the complete unit, postage paid, to NeuroTek. Include a description of the problem you are having and a daytime phone number.

11435 Challenger Ave
Odessa, FL 33556
www.neurotekcorp.com

Phone: 727-372-0104
emdrtools@neurotekcorp.com

Product Features

Auditory

Four integrated sounds, tone, click, double click and arcade mode
Dual Modality - Use auditory or tactile stimulation independently or together for maximum benefit

Adjustments for volume, speed (rate) and tactile intensity

Range of 1 – 20

LED Screen provides visual speed and auditory mode information

Connectivity

Headphone and pulser cable 6 feet) or wireless

Prevents clinician fatigue

Lowers distractions for client

Use with visually-impaired clients or clients with a history of seizures

Comes complete with

Headphones, standard tactile pulsers, AC adapter and rechargeable battery

Optional Wired LED Pulsers available

Optional Wireless Headset available

Backed by our Limited one-year Warranty!

Package Contents

Tac



Adapter



Headset



Pulsers



Available Accessories

LED Pulsers



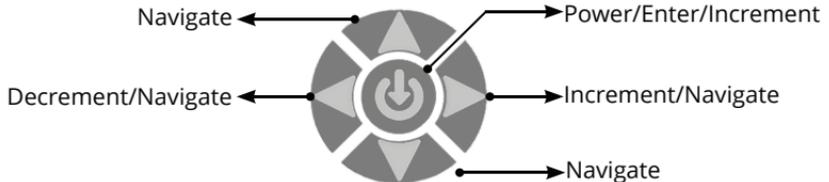
Wireless Headset



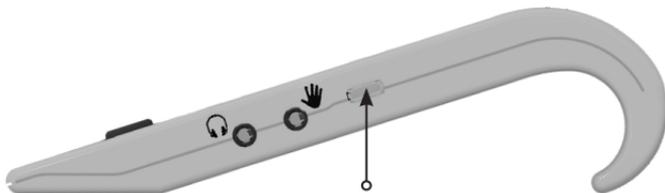
Advanced Tac Quickstart Guide

Thank you for purchasing the NeuroTek *Elite Series* Tac. The Advanced Tac has an adjustment range of 1–10.

Controls for Advanced Tac



1 Plug in the adapter (Rechargeable)



Plug adapter into the Tac and then plug unit into power supply.

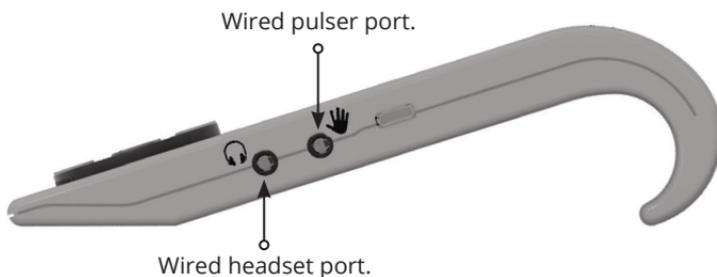
② Turn ON/OFF



ON: Press and hold power until screen activates.

OFF: Press and hold power until screen is blank.

③ Tactile and Audio Connect (Wired)

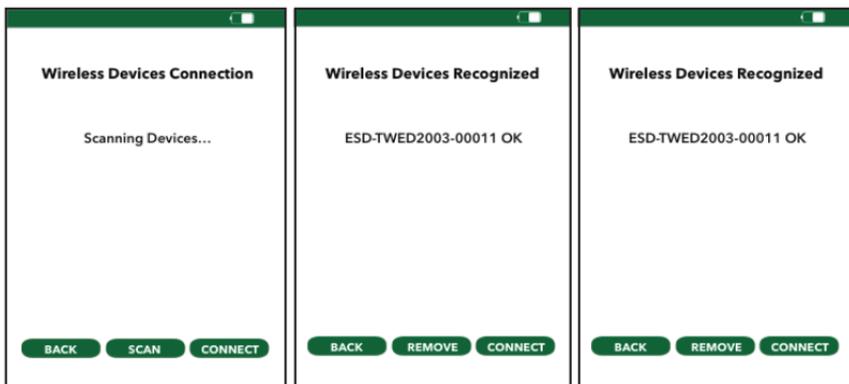


4 Quick Start

- To begin session, hold the middle button for approximately 5 seconds to turn the device on.
- Plug in your pulsers and or headset into the side of the Tac. If you have an EyeScan or wireless devices see #5 of the manual on how to pair the EyeScan or wireless headset to the Tac. For wireless pulsers, see the manual for wireless pulsers. If you don't you can continue to the next step.
- On the main screen, you will see the words Resource (which is slower speeds), and Reprocessing (which is higher speeds). These are 2 preset profiles that you can use to get started. You do have the ability to change the settings if needed. Select which option you prefer. Once selected, the curser will automatically go down to Start Session. Press the middle button to select start session, and your session will begin. Your pulsers, headset, and EyeScan will begin to work.
- Once they are running, if you want to adjust the speed of your devices, the volume of your headset, the settings on the EyeScan, or the intensity of your pulsers, you will use the arrows to select one of the icons in the middle of the screen. There will be a square box around the icon once it's selected. So, the hand is for pulsers, the headset, is for your headset, the eye is for the EyeScan, and the last icon, a clock is for speed. Once the box is around the one you want, press the middle button to select it, and the options to adjust the speed, volume, mode, or intensity will appear. Use the arrows to make the adjustments that you want up or down.

5 Start A Session

- A. Turn on Tac by holding the center power button for 5 seconds
- B. Do you have an EyeScan? If yes, continue below. If no, see step C.
 - o Ensure your EyeScan is turned on. On your Tac, Select Settings, then select Wireless Devices. Your tac will automatically scan for wireless devices. Once your device is found, it will show up on your Tac. Select the device by hitting enter and then a check mark will appear next to the device. Arrow down and select connect. OK will appear next to the device.
 - o Select Back until you get back to the Main Menu



- C. Do you have a wireless headset? If yes, continue below, if not continue to step D.
- o Ensure your headset is charged using either the USB cord that comes with the headset or the AC adapter that came with the Tac
 - o Press the play/pause button on headset until the blue/red light flashes
 - o On your Tac, select Settings
 - o Select Wireless Headset – it will automatically scan for the headset
 - o When the scan is finished, you should see NeuroTek. Select NeuroTek – you should see a check mark – If you don't see NeuroTek - rescan
 - o Then Select Connect – And you should see OK next to NeuroTek
 - o Back out to the main menu and you should see Headphones in your list of connected devices.
 - o To turn off your headset, just press the pause play button until you hear a sound, which will let you know it's powered off.



D. Connect your wired devices to your Tac;

- o You can plug in the headset, the pulsers, or both. The main menu will show what devices are connected.

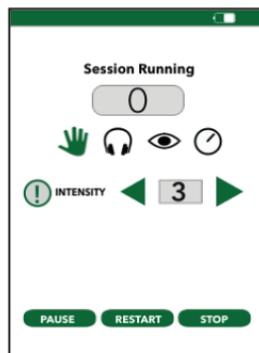
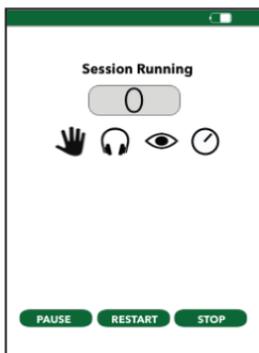


E. Select Start Session and it will walk you through the settings for the devices that are connected. Use the arrow buttons to increase or decrease your settings and then arrow down to next and select it to take you to the next screen.

F. Select Start once your settings are selected.

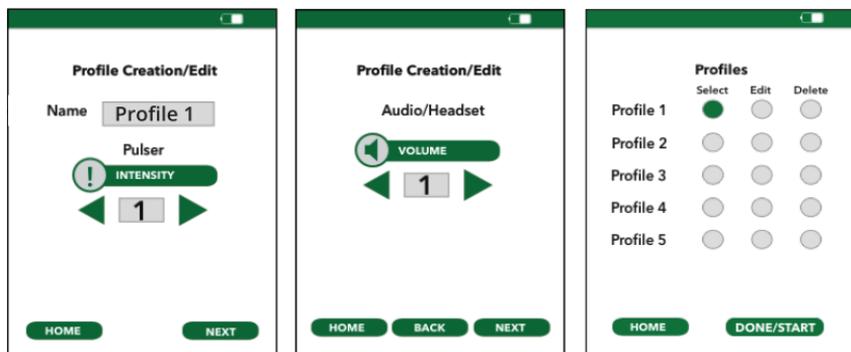
G. During a session you can change any of the settings on the devices you have connected.

- o Highlight the icon of the device that you want to change the settings for, and press enter (the middle button). The hand is for pulsers, the headset is for headset, the eye is for the EyeScan, and the timer icon is for the speed for all devices. Once selected, it will give you the option to make the changes.



6 Create A Profile

- To save a profile you will need your devices connected to the Tac (i.e. headset, pulsers and or EyeScan)
- Select Create Profile from the main menu.
- It will walk you through the settings for the devices that are connected.
- Once complete select save.
- You will then be at your Profiles Screen. To run your saved profile hit enter to select the profile, then arrow down to Start. Your session will begin. If you don't want to run your session, you can arrow down and select Home, and it will take you back to the main menu.



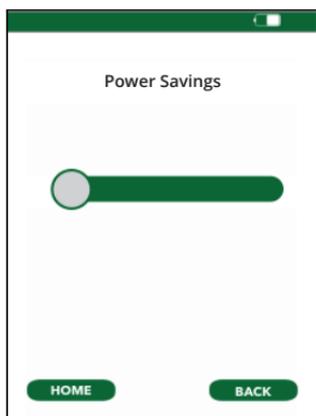
7 Edit Profiles

To edit the profiles, you would want to have all your accessories (the pulsers, headset, and EyeScan, if applicable) connected to the Tac in order to adjust the settings for all devices. Once they are connected, you would follow the following steps:

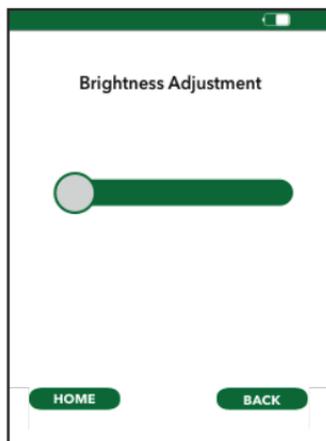
- o From the main menu, Select Profiles
- o You will then see Resource (which is set at slower speeds) and Reprocessing (which is set at higher speed). Select Edit next to the one you want to change, and then select Start.
- o It will walk you through the settings for each device, (pulsers, headset, and EyeScan if applicable).
- o Once completed, press Save and your changes should be saved at this point.
- o From the main menu, select the profile that you made changes to, Resource or Reprocessing and then Start, and you should see the changes in your profile.

8 Other Setting for Tac

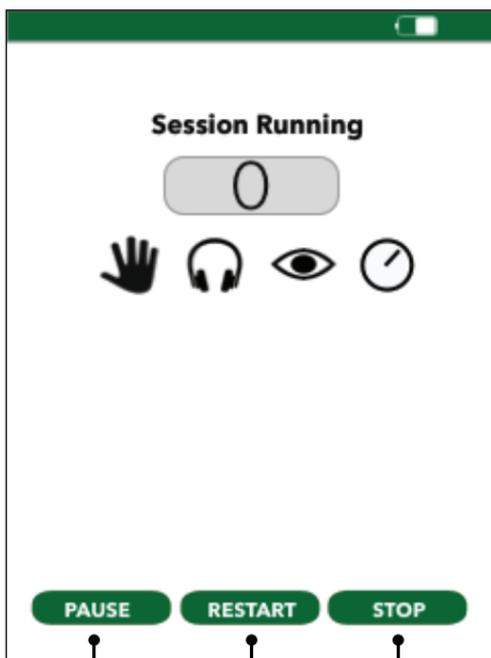
Select to turn Power Savings Mode ON/OFF



Arrow to the left to adjust the screen's brightness.



9 End, Restart, or Pause a Session



The session can be Paused and, when pressed, the button will read Play which will continue the current session



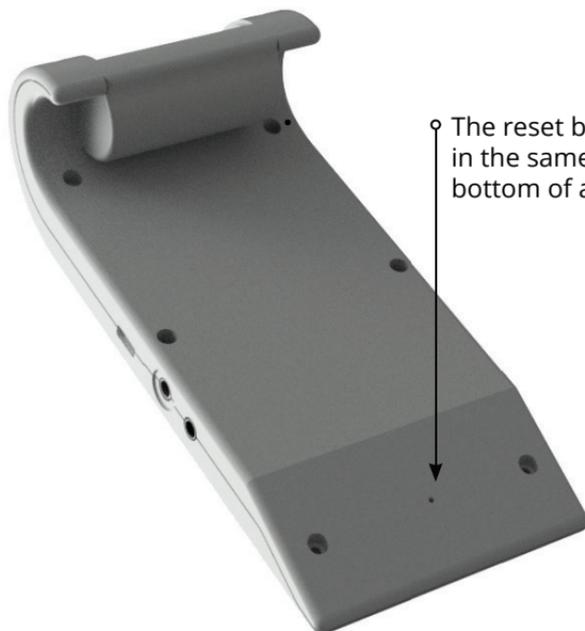
Restart will restart the session



Stopping a session suspends it but gives the user the choice to continue or end the session

Troubleshooting Guide

If the Tac screen freezes or you cannot shut off the tac, you can do a reset by inserting a paper clip into the small hole at the bottom of the Tac. When you feel the button click, release pressure and the device will shut off.



○ The reset button is located in the same place on the bottom of all Tacs.

- If you're pressing the buttons and they aren't responding, please check to ensure you are doing a quick press and release. If you press the buttons too long while selecting your option, it won't respond.
- To extend the life of your battery, please turn on the power save mode under settings. It will dim your screen after 30 seconds of inactivity. To light the screen back up, simply press a button.

Maintenance

To clean the device, we recommend using a microfiber cloth to dust the device. Do not use harsh chemicals on the LCD screen as it can damage the screen over time. We do recommend using the premoistened screen wipes occasionally, if you need to clean the screen, and the cloth isn't enough.

In order to extend the life of your pulsers it is important to know that the life of the wires is directly related to how much flexing, pulling and bending your pulser wires receive. Although we work very hard to make the pulsers and wires as durable as possible, there is no way to predict how long they will last. Any wire that is handled on a regular basis, especially by people who are stressed, will eventually wear out. Pulsers are considered consumable items and having spares on hand is highly recommended.

For further assistance please email us at:
emdrtools@neurotekcorp.com, or call 727-372-0104.
Our normal office hours are 7:30 a.m. - 4:30 p.m. EST
Monday through Friday.



11435 Challenger Ave
Odessa, FL 33556
727-372-0104
www.neurotekcorp.com